

# **KENTUCKY WORLD LANGUAGE ASSOCIATION**

## **Full Board Meeting and Regional Representatives**

### **Sept. 26 2015 Meeting Notes**

#### **Conference Wrap-Up**

**I. Call to order** President S. Merideth called to order the meeting of the Kentucky World Language Association at 4:42 PM.

**II. Roll Call and Secretary's report**

The members of the Executive Board who were present: S. Merideth, L. Gravitt, C. Del Valle, T. Coffey, and L. Kohler.

The Full Board members who were present: A. deTorres-Núñez, K. Peng, E. Kamenetzky, J. Kennedy, , L. Roché, E. Anama, C. Shiroma, J. Rouhier-Willoughby, J. Van Houten, B. Hawkins, and E. Munsie.

The Regional Reps who were present: L. Cobb, A. Manion, S. Loveless, J. Susini, J. Lykens, B. McMaine.

A motion was made by L. Gravitt to table the accepting of the August minutes until an online vote, and seconded by E. Anama.

**III. Treasurer's Report**

T. Coffey reported that we have a total of \$16,492.98 in our accounts.

Checking \$14,750.77, Savings \$1526.89. Less outstanding checks \$3,114.92, Plus deposits \$4092.13 and Paypal Account \$765.00

**IV. President's Report**

S. Merideth reported that the Board Contracts required for three regional reps were finished prior to the meeting. Important dates for coming year were detailed with a handout and can be found at the end of the Minutes. If you want to change your assigned committee, contact S. Merideth. L. Gravitt reviewed current committees via the website. All Board Members should be on two committees. Board members need to update any new phone numbers with S. Merideth.

## V. Showcase

L. Kohler reported that the date for the 2016 Showcase will be April 23, 2016, at Centre College. All Board members and regional representatives should be present. The cost will be \$15 per student, as it was last year. The Showcase guidelines from 2015 will continue in 2016, so teachers may rely on those that are currently posted on the website. The Registration deadline will be March 25 and the Writing Proficiency Deadline will be April 15.

There is interest from Murray State and the University of the Cumberlands to host Showcases in the future.

## VI. Conference Wrap-Up

L. Gravitt reported that the Conference committee needs to be filled, especially due to A. Vinson's role that has been vacated. In 2014, there were many holes in the schedule. In 2015, we could not fit in every session that was submitted. We had an early proposal deadline and sign up deadline, but L. Gravitt is not sure it helped people to submit sessions any earlier. We had 390 attendees this year, and 450 last year. He believes this is due to having it in Lexington last year and the fact that the Program Review is not as new. The NY Association struggles to get 100 attendees, so we should be proud of our 390 participants! Thanks was given to the board for all of the hard work completed during the conference.

Surveys will be going out this week to choose the "Best of Kentucky" session. It will have a two week time limit, so we can allow presenters to prepare for SCOLT in early February. L. Gravitt will share a report with the board. The complaints were with the Wifi, but still okay compared to the Lexington Hilton. The issue was discussed with Pavilion employees and recommendations were given to improve the issue. The hotel was deemed eliminated for future use due to a wide range of issues that were experienced, especially by our Keynote Speaker. L. Gravitt would like the conference city to switch between Lexington and Louisville every two years, corresponding with the term of each President-Elect. Western Kentucky is a possibility in the future, but not 2016. We have options for next year. We had to use this hotel this year for financial reasons. The Louisville Crown Plaza, among others, can be explored, or this Pavilion with a variety of hotels. L. Roché would rather have a hotel with a conference center attached.

L. Gravitt and S. Merideth will present options for next year's conference to the Board at the October meeting.

Please pay your portion of the KWLA Block hotel room to T. Coffey before leaving.

Extra data will be collected from the Google Doc Survey as people are asking

about data on the Language and Level each teacher in the state teaches.

Exhibitor Notes - M. Motsinger reported via L. Gravitt. There were six first time exhibitors at the Conference for 15 total. There were 20 paid tables and 2 for ACTFL and the Language Affiliates. The Exhibitors were pleased with the exposure they received. L. Roché helped M. Motsinger buy items for the goody bags for the vendors and stayed under budget. In addition to a thank-you note, a "Save the Date" card will be sent for next year as soon as conference dates are available. In the future, exhibitors' email registrations will also be sent to M. Motsinger to facilitate the planning process required including pre-printed name tags. M. Motsinger will continue her role as Exhibits Chair in 2016.

B. Hawkins reported on awards given. Valerie Hendley - Amici Linguarum Award; Katharine "Abby" Diaz - Outstanding New Teacher Award; Julie Clark - Outstanding Administrator Award; Laura Roché Youngworth - KY WL Teacher of the Year, AATF Teacher of the year; Jennifer Larson - AATSP Teacher of the Year; Melissa Willing - NNELL; Stayc DuBravac - Post-Secondary; Terri Coke - Lifetime Achievement Award

Awards Banquet was good. Conference Committee Chair, B. Hawkins would like to see Awards Banquet written on the tickets next year.

From the last Board Meeting, B. Hawkins noted the need to put post-secondary teachers in overall running for Teacher of the Year every year. We need to update the website to reflect these changes. AAT's should include K-16 in their nominations. Some want to keep post-secondary for teachers of less commonly taught languages who cannot be nominated from an AAT. The Awards committee needs to vote on proposed changes.

S. Merideth assured B. Hawkins that email addresses on the KWLA website will be done so Affiliate Presidents also receive information on who is being nominated.

L. Roché would like to see us send a nomination email to candidates as they are nominated. B. Hawkins said he could take care of that manually, but it could not be automatic.

B. Hawkins requested help from S. Merideth and the Awards Committee in adding an interview process for next year's conference. L. Gravitt clarified that this interview would be a practice run for SCOLT and ACTFL. Our Overall Teacher of the Year needs coaching for the interview process that will come their way. L. Roché suggested recording the interviews so more people could give feedback. B. Hawkins will recruit past winners to help, as they have been through the process. B. Hawkins agreed to continue in his role as Awards Chair in 2016.

## **VII. Announcements**

Clean up the Board Room before leaving.

10/24/15 Next KWLA Board Meeting 9 AM

11/20-22 - ACTFL Annual Conference, San Diego, CA

1/8-10/16 Full Board and all Regional Reps, Location TBD

3/5/16 Full Board, TLS, 9 AM

4/23/16 Full Board and all Regional Reps @ Centre College for Showcase

5/21/16 Full Board, TLS, 9 AM

## **VIII. Adjournment**

Motion to adjourn was made by L. Gravitt, seconded by C. Shiroma. Meeting was adjourned at 5:43 PM.